

The Memory Care Activity Audit Sheet

Facility Regulatory & Clinical Material Inventory Checklist

This audit evaluates facility recreational inventory against National Association of Activity Professionals (NAAP) criteria and CMS F-Tag 679 standards. Generic tools often cause cognitive disengagement; clinical interventions must support individualized life patterns.

1. Tactile Safety & Physical Hardware Audit

- **Binding Standard:** Verify zero presence of metal staples or saddle-stitch signatures that pose severe laceration risks to thinning senior skin. *Requirement: Spiral, coil, or lay-flat binding.*
- **Surface Glare Filter:** Inspect page finishes under directional facility fluorescent lighting. Eliminate clear plastic covers or high-gloss papers that project blinding reflections to users with cataracts or macular degeneration.

2. Visual Design & Contrast Architecture

- **Typography Threshold:** Confirm all instruction paths use 14pt–18pt text and critical labels use 24pt bold sans-serif text. Check for flush-left, ragged-right alignment. Centered blocks or decorative fonts must be flagged as non-compliant.
- **Luminance Contrast:** Ensure line art parameters demonstrate strict mathematical >7:1 contrast ratios. Soft grayscale variations or faint outlines create catastrophic strain for individuals experiencing low vision.

3. Cognitive Integrity & Individualization Status

- **Contextual Scaffolding:** Check for factual anchor text overlays (names, dates, locations) coupled with the visual material. De-cluttered "Subject Spotlight" focus zones must replace noisy stock images.
- **Identity Documentation:** Audit inventory to ensure assets honor adult dignity. Infant-level coloring designs violate psychosocial well-being mandates.

Material Parameter	Compliance Criteria	Current Metric Status
Binding Type	Coil / Lay-flat only. No metal staples.	☐ Pass ☐ Fail
Paper Stock & Coating	Min 80lb matte finish. No light reflection.	☐ Pass ☐ Fail
Introductory Anchor	Synthesized biographical text, 24pt sans-serif.	☐ Pass ☐ Fail
Typography	Flush-left, ragged-right. No centered layout.	☐ Pass ☐ Fail